

# Supra Industrial Resources Ltd.

CIN:L65999DL1985PLC019987

REGD. OFFICE:  
805, E-Block,  
International Trade Tower,  
Nehru Place, New Delhi-110019  
Tel.: 011-26423911, 26444556  
Email: supra1985@gmail.com  
supraexchange.com@gmail.com

December 05, 2019

The Manager (Listing)  
Metropolitan Stock Exchange of India Limited (MSE)  
Vibgyor Towers, 4th Floor, Plot No C 62,  
G – Block, Opp. Trident Hotel, Bandra Kurla Complex,  
Bandra (E), Mumbai -400098

**SUPRA INDUSTRIAL RESOURCES LIMITED**  
**SYMBOL: SUPRAIND**

Dear Sir,

**Subject: Appointment of Company Secretary and Compliance officer**

We hereby inform the appointment of Ms. Anuradha Malik as Company Secretary and Compliance Officer of the Company with effect from 2<sup>nd</sup> day of December, 2019 in terms of Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

We sincerely regret the inadvertent typographical error in the earlier communication in this respect and assure your goodself that we shall be more vigilant and prudent in this respect henceforth.

You are requested to kindly take this on record and oblige.

Thanking You

Yours sincerely,

**For Supra Industrial Resources Limited**

Sd/-

**Rajat Agarwal**

**Director**

**DIN: 00266205**

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EXTRACT OF THE BOARD RESOLUTION PASSED BY THE BOARD OF DIRECTORS OF SUPRA INDUSTRIAL RESOURCES LIMITED AT THEIR BOARD MEETING HELD ON MONDAY, THE 2<sup>ND</sup> DAY OF DECEMBER, 2019 AT THE REGISTERED OFFICE OF THE COMPANY AT E-805 INTERNATIONAL TRADE TOWER, NEHRU PLACE, SOUTH DELHI-110019, AT 5:30 P.M.

## APPOINTMENT OF COMPANY SECRETARY & COMPLIANCE OFFICER

"RESOLVED THAT pursuant to Section 203 of the Companies Act, 2013 and other applicable provisions, if any, **Ms. Anuradha Malik**, an Associate Member of Institute of Company Secretaries of India, having Membership Number ACS-60626 and who possesses appropriate skills, experience and knowledge in the field of secretarial and corporate compliances as required for functioning of Company's Business be and is hereby appointed as Company Secretary & Compliance Officer (CS) of the Company w.e.f. **2<sup>nd</sup> day of December, 2019** on such remuneration as may be agreed with **Ms. Anuradha Malik**, which shall not exceed an overall ceiling limit of Rs. 30,000/- (Rupees Thirty Thousand) per month and subject to the following terms & conditions as detailed below:

- A. She shall be entitled for holidays and leave encashment as per the Company's rules.
- B. She shall carry out such duties as may be entrusted to her by the Board of Directors from time to time and separately communicated to her and such powers as may be assigned to her, subject to superintendence, control and directions of the Board in connection with and in the best interests of the Company.

RESOLVED FURTHER THAT the Board hereby authorise the Director(s) of the Company to take all such consequential steps as may be required to give effect to the aforesaid resolution including filing of requisite forms and such other documents with the Registrar of Companies, NCT of Delhi."

For SUPRA INDUSTRIAL RESOURCES LIMITED

Sd/-

RAJAT AGARWAL

DIRECTOR

Din: 00266205

Address: A-125 Shivalik Malviya Nagar,  
New Delhi-110017

CERTIFIED TO BE TRUE COPY